

March 19, 2020

Subject: Coronavirus (COVID-19) update

To Our Customers, Partners, and Staff:

As the coronavirus (COVID-19) outbreak continues to develop, we wanted to provide an update on Solitron Device's actions in response to this serious health emergency. The health of people is our top priority so we are taking the additional protective measures available in the current environment.

We understand that the security of supply of our products to you is of critical importance and Solitron has taken the following steps to protect that supply.

- Solitron's Staff are widely dispersed at work, averaging over 600 feet² per employee in the factory.
- Temporary elimination of monthly, company-wide, employee lunch meetings.
- Reduced employee socialization with different breaks and lunch schedules, resulting in fewer people in the cafeteria at one time and in a more dispersed space.
- Ceased all employee travel as of January 25, 2020.
- Daily temperature screening for employees in the factory.
- Increased janitorial services for more frequent cleaning.
- Limiting facility visitors for only critical issues or related to the day-to-day running of the factory.
- Almost half of the staff are wearing surgical masks.

The entire organization is focused on minimizing any impact to your needs as a customer and partner. We are confident that by working together, we will manage through this challenging time. Thank you for your continued partnership with Solitron Devices.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark W. Matson", is written over a horizontal line.

Mark W. Matson
President

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